

HighMark Charter School

Board Meeting Minutes

Monday, August 20, 2012

Location: 2467 E. South Weber Drive
South Weber, UT 84405



In Attendance: Robert Osborne, Richard Bigler, Sage Ukena, Blake Petersen, Bentley McEntire

Others in Attendance: Kent Fuller (Principal), Kim Dohrer (AW), Kara Finley (AW), Erika Petersen (PTSO), Melinda Osborne, Yesenia Salgado, Rory Ukena

The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

MINUTES

7:42 PM – CALL TO ORDER by Robert Osborne

CONSENT ITEMS

- ❖ Richard Bigler made a motion to approve the July 16, 2012 Board Meeting Minutes, the July 23, 2012 Board Meeting Minutes, and the August 6, 2012 Board Meeting Minutes; Blake Petersen seconded the motion. Motion passed unanimously.
- ❖ Bentley McEntire made a motion to approve the following New Hires: Kathy Griffin, Krintian Cragon, Kayla Youngs, Kellie Spencer, Melanie Dingman, and Michelle Melville; Blake Petersen seconded the motion. Motion passed unanimously.
- ❖ Kim Dohrer reviewed the First Digital Contract and E-Rate. Blake Petersen made a motion to ratify the One-Year First Digital Contract (expires June 30, 2013); Richard Bigler seconded the motion. Motion passed unanimously.

PUBLIC COMMENT (Comments will be limited to three minutes each)

- ❖ No public comments were made.

REPORTS

- ❖ Sage Ukena provided the Athletics Committee report. There has been a great turnout for the volleyball, cross-country, and cheerleading clinics. Tryouts for volleyball will be the first day of school and everyone is invited to participate in cross-country.
- ❖ Erika Petersen reported on the PTSO. There is approximately \$2,000 in the bank

account from t-shirt sales and parent donations. The PTSO is hoping for additional donations at Back to School Night and they have vinyl car stickers that they will sell. There will be a giving tree that will highlight what school needs are so parents can donate the items or money towards school needs. The school is still waiting for the 501(c)(3) designation but is continuing to apply for grants. The PTSO is looking into options for an after-school program.

- ❖ Blake Petersen updated the Board on the status of the budget. The month of July was a lean fiscally and the budget being based on lower enrollment than expected will allow for greater cash flow. Blake thanked Principal Fuller for his fiscal consciousness on curriculum and furniture. Grants were released this month that provided funding for technology purchases and salaries.
- ❖ Kent Fuller provided the following report on the status of the school.
 - Enrollment is looking fantastic and the school is currently at capacity for accepting students.
 - The monthly expenses and cash flow was presented including purchases that have been made and are planned.
 - Teacher Training has been running smoothly and trainings cover classroom use of the iPad, mathematics, and language arts. The staff is blending well and getting along which will allow for greater cooperation.
 - The facilities are getting put together. The basketball hoops are in, the copier is coming in, and remaining desks are getting put together. The big toy should be finished this week and playground toys have been purchased.

VOTING ITEMS

- ❖ Kent Fuller discussed the Junior High class sizes and proposed that the three core teachers teach an additional class during the school day and receive a stipend to cover the additional hours. The stipend would fit into the budget and would be able to increase productivity without increasing staff size. Sage Ukena made a motion to approve the seventh period JH Teacher Compensation Stipend for Alicia Lawson, Nicole Everhart, and Lisa Mecham; Bentley McEntire seconded the motion. Motion passed unanimously.

DISCUSSION ITEMS

- ❖ Calendaring
 - April 16th the 5th grade class will be at Junior Achievement City.
 - August 23rd Ribbon Cutting Ceremony at 6:00 PM & Back to School Night at 6:30 PM. Setup will be at 5:00 PM.
 - The next Board Meeting is on Monday, September 17th at 7:30 PM.

ADJOURN

- ❖ Richard Bigler made a motion to adjourn the Board Meeting; Blake Petersen seconded the motion. Motion passed unanimously. Meeting adjourned at 8:52 PM.