

HighMark Charter School

Board Meeting Minutes

Monday, September 17, 2012

Location: 2467 E. South Weber Drive
South Weber, UT 84405



In Attendance: Robert Osborne, Richard Bigler, Sage Ukena, Blake Petersen, Bentley McEntire

Others in Attendance: Kent Fuller (Director), Trent Brown (AW), Ryan Smith (AW), Kara Finley (AW), Erika Petersen (PTSO), Melinda Osborne (Business Integration Specialist), Rory Ukena (Athletic Director), Dennis Petersen, Tyler Freeman, Boston Miles

The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

MINUTES

7:33 PM – CALL TO ORDER by Robert Osborne

CONSENT ITEMS

- ❖ **August 20, 2012 Board Meeting Minutes & August 31, 2012 Board Meeting Minutes**
Sage Ukena made a motion to approve the August 20, 2012 Board Meeting Minutes and the August 31, 2012 Board Meeting Minutes; Blake Petersen seconded the motion. Motion passed unanimously.
Recorder was stopped momentarily to change batteries.
- ❖ **New Hires**
Blake Petersen made a motion to ratify Chelsey Kelley and Adam Schwebach as New Hires; Sage Ukena seconded the motion. Motion passed unanimously.

PUBLIC COMMENT (Comments will be limited to three minutes each)

- ❖ No public comment was made.

REPORTS

- ❖ **Athletics Committee Report**
Rory Ukena noted that the first two volleyball games went well and HMCS won. Cross Country has started and the dates of the meets were discussed. The scoreboard should be installed in the gym shortly.

❖ **PTSO Report**

Erika Petersen reported that the parents are very passionate and events are being planned, including a junior high dance and winter carnival. Room parents have been assigned and Box Tops can be accepted. The parking and pick up and drop off plans were discussed including SRTS.

❖ **Budget Report**

The budget was reviewed including enrollment numbers and cash flow. The school has been very fiscally conservative and the Board discussed how the funding is being tracked for various programs. The funding for cross-country and the proposed route were discussed.

❖ **Principal Report**

Kent Fuller updated the Board on the status of the school. Every month a PTSO newsletter will be released to keep the parents updated. The One Call notification system has started and the school is using it to contact parents. Social media and various avenues for reaching parents, including the website, were discussed. The drop off and pick up is flowing smoother but the DriveLine software will be installed to help student safety. The library will open in October and is still getting prepared. The fiber optic lines for the school will be pulled in the next couple months and then the school will have 100 mbps lines. Enrollment numbers were reviewed, including staffing and predicted numbers. The lockers are installed and Benchmark Testing is going to start this month.

VOTING ITEMS

❖ **Davis School District Warehouse Purchase**

Blake Petersen made a motion to approve the Davis School District Warehouse Purchase up to \$7,150; Richard Bigler seconded the motion. Motion passed unanimously.

DISCUSSION ITEMS

- ❖ A UAPCS Networking Breakfast is on September 20, 2012.
- ❖ The next Board Meeting is scheduled for October 15, 2012.

ADJOURN

- ❖ Richard Bigler made a motion to adjourn the Board Meeting; Sage Ukena seconded the motion. Motion passed unanimously.
Board Meeting adjourned at 8:53 PM.