

HighMark CharterSchool Board of Directors Meeting

April 20, 2019

Location: 3000 Canyons Resort Dr, Park City, UT 84098

In Attendance: Richard Bigler, Blake Petersen, Lori Drake, Bentley McEntire

Others In Attendance: Mary Johnston, Ryan Smith, Kim Dohrer, Krystal Taylor



MINUTES

8:03 AM – CALL TO ORDER by Richard Bigler

REPORTS

- State of the School Report
 - Discussion and recommended goals

Mary Johnston presented her recommended goals to the Board. A review of current lottery numbers, city expected expansion plans, and recruitment efforts were discussed.

- Budget Report

Blake Petersen and Ryan Smith presented the current budget and how the school is operating and managing funds post expansion of the building. The budget is operating as expected.

BOARD TRAINING

- Open and Public Meetings Act Training

The Board reviewed the Open and Public Meetings Act rules and regulations. Board members discussed and clarified how an open meeting can and cannot operate along with clarification on closed sessions and electronic meeting processes.

- Policy Review, Training, and Trends

The Board reviewed which polices are required to be approved every year by the Board, LEA and other school level committees.

BREAK – At 10:05 AM the Board took a break and returned at 10:45 AM

- Policy Review, Training, and Trends

The Board continued with the Policy Training. Board members presented summaries of the annually required policies up for review.

CONSENT ITEMS

- March 25, 2019 Board Meeting Minutes
- Ratify New Hires

Bentley McEntire made a motion to approve the March 25, 2019 Board Meeting Minutes and

to ratify the new hires as outlined by Mary Johnston. Lori Drake seconded the motion. Voting was unanimous and the motion passed.

VOTING ITEMS

- Summer Purchases

Richard Bigler made a motion to approve the summer purchases for up to: \$166,565. Blake Petersen seconded the motion. Voting was unanimous and the motion passed.

- HighMark Honorees and Special Recognition

Bentley McEntire made a motion to approve Krystal Taylor as a HighMark Honoree. Lori Drake seconded the motion. Voting was unanimous and the motion passed.

- Rules of Order and Procedures

Blake Petersen made a motion to adopt the Board Rules of Order and Procedures. Lori Drake seconded the motion. Voting was unanimous and the motion passed.

- Board Member Terms & Elected Offices

Blake Petersen made a motion to approve an additional 4 year term for Bentley McEntire and all remaining offices as is. Lori Drake seconded the motion. Voting was unanimous and the motion passed.

DISCUSSION ITEMS

- Action Items

- Calendaring

The Board reviewed the suggested calendar items for the upcoming 2019/2020 school year. The next accreditation will take place in five years.

CLOSED SESSION—To discuss and individual’s character, professional competence, or physical or mental health.

At 12:01 PM Blake Petersen made a motion to move into closed session located in room 3710 of the Westgate Resort. Bentley McEntire seconded the motion. Voting as follows: Blake Petersen, Aye; Richard Bigler, Aye; Lori Drake, Aye; Bentley McEntire, Aye. Motion passed unanimously.

At 12:27 PM Richard Bigler made a motion to move out of closed session. Blake Petersen seconded the motion. Voting was unanimous and the motion passed.

VOTING ITEMS

- Principal Employment Agreement and Compensation

Richard Bigler made a motion to approve the Principal Employment Agreement and

Compensation as discussed in closed session. Lori Drake seconded the motion. Voting was unanimous and the motion passed.

ADJOURN

At 12:28 PM Blake Petersen made a motion to adjourn. Bentley McEntire seconded the motion. Voting was unanimous and the motion passed.

HighMark Charter School Board of Directors Closed Session

April 20th, 2019

Location: 3000 Canyons Resort Dr, Park City, UT 84098



The mission of HighMark Charter School is to equip students with the highest quality education while fostering an entrepreneurial spirit by integrating practical business applications throughout the core curriculum.

AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

A handwritten signature in black ink, appearing to read 'Richard Bigler', written over a horizontal line.

Richard Bigler, Chair

April 20, 2019

Date